



Check List for the New Jersey Comprehensive Assessment Tool (NJCAT)

- Make sure you are **Medicaid eligible**.
 - DDD's fact sheet on Supplemental Security Income (SSI): bit.ly/dddssifactsheet
 - DDD's webpage on Medicaid eligibility: bit.ly/dddmedicaid
 - For more information on Medicaid eligibility, visit: www.mainstreamingmedicalcare.org
- Call your local county DDD intake office or click the link below to **request or print the intake package (DDD eligibility application)**. bit.ly/applyforddsservices
- After submitting the intake package to DDD and the individual has been assigned a DDD ID#, contact your local county DDD intake office and **request to complete the NJ CAT**.
- View a sample of the NJ CAT in English and Spanish here: bit.ly/njcatddd
- Once the NJ CAT is completed and a tier is established, DDD will send a tier assignment letter to the individual** (in cases where the individual does not reside with the guardian, the letter will be mailed to the guardian as well).
- Every 5 years, an individual will be reassessed by completing a new NJCAT.** Individuals, families and guardians may request a reassessment at any time. *Please note* that a reassessment may result in no change to the tier level, a reduction to the tier level, or an increase to the tier level. To request a reassessment, speak to your Support Coordinator or submit the *Request for NJ CAT Reassessment form*: bit.ly/njcatreassessmentform. **Also read, *The NJCAT: Reassessments and Your Rights*** - bit.ly/njcatyourrights

For more information, visit www.thearcfamilyinstitute.org or call 732.828.2022.

Type all links exactly as seen including any capital and lowercase letters, and numbers.