



GOODS & SERVICES THROUGH THE DIVISION OF DEVELOPMENTAL DISABILITIES (DDD)

Goods and services include services, equipment, or supplies that address an identified need that will improve and maintain an individual's opportunity for full inclusion into the community.

EXAMPLES OF GOODS & SERVICES	NEED FOR SERVICES	<u>GOODS & SERVICES CRITERIA</u>
<ul style="list-style-type: none"> • GARAGE DOOR OPENER FOR ACCESS TO HOME • MICROWAVE OVEN TO ASSIST SOMEONE IN COOKING THEIR OWN MEALS • CLASSES WITHIN THE GENERAL PUBLIC • DURABLE MEDICAL EQUIPMENT PRESCRIBED BY A PHYSICIAN • ACTIVITY FEES • TRANSPORTATION SERVICES • SECURITY DEPOSIT <p>*PLEASE NOTE THAT EXAMPLES ARE NOT ALL INCLUSIVE OF EVERYTHING THAT CAN BE FUNDED THROUGH THIS SERVICE*</p>	<p>THE NEED FOR GOODS & SERVICES WILL BE IDENTIFIED THROUGH THE NJ COMPREHENSIVE ASSESSMENT TOOL (NJCAT) AND THE PERSON CENTERED PLANNING PROCESS DOCUMENTED IN THE PERSON CENTERED PLANNING TOOL (PCPT).</p> <p>NJCAT: HTTP://BIT.LY/NJCAT1</p> <p>PCPT: HTTP://BIT.LY/PCPTOOL</p>	<ul style="list-style-type: none"> • NEED IS DISABILITY-RELATED • ADDRESSES AN IDENTIFIED NEED • DECREASES THE NEED FOR OTHER SERVICES OR PROMOTES COMMUNITY INCLUSION OR INCREASES SAFETY IN THE HOME • NOT AVAILABLE THROUGH ANOTHER ENTITY • FULLY INTEGRATED • EMPLOYMENT RELATED • DOES NOT BENEFIT SOMEONE OTHER THAN THE INDIVIDUAL • AVAILABLE TO THE GENERAL PUBLIC <p>SOME EXAMPLES OF EXCLUSIONS: THESE ITEMS CAN NEVER BE ACCESSED THROUGH GOODS & SERVICES:</p> <ul style="list-style-type: none"> • POLITICAL IN NATURE OR LOBBYING • ROOM & BOARD • GAMBLING • GENERAL FOOD, CLOTHING, BEVERAGES <p>QUESTIONS OR CONCERNS THAT ARE RELATED TO THIS PROCESS CAN BE DIRECTED TO THE SERVICE APPROVAL HELP DESK AT DDD.SERVICEAPPROVALHELPDESK@DHS.STATE.NJ.US</p>

SERVICE LIMITS
 EXPERIMENTAL OR PROHIBITED TREATMENTS ARE EXCLUDED. GOODS AND SERVICES MUST BE BASED ON ASSESSED NEED AND SPECIFICALLY DOCUMENTED IN THE SERVICE PLAN. IF A GOODS AND SERVICES REQUEST IS NOT APPROVED, A LETTER DOCUMENTING THE REASON FOR DENIAL WILL BE PROVIDED TO THE INDIVIDUAL OR HIS/HER GUARDIAN. THIS DENIAL LETTER WILL ALSO EXPLAIN THE INDIVIDUALS RIGHT TO APPEAL THE DECISION THROUGH A FAIR HEARING. AN INDIVIDUAL HAS 20 DAYS FROM THE DATE OF THE DENIAL LETTER TO REQUEST A FAIR HEARING.

CRITERIA TO UTILIZE GOODS & SERVICES TO FUND CLASSES

Funding for classes can be provided when the following criteria are met:

- the class is attended by the general public OR-
- the class is provided by a business entity that offers comparable classes to the general public and does not primarily serve individuals with disabilities.
- the class is linked to assessed need for the individual AND-
- the class will develop skills that will directly lead to employment in a particular career OR-
- the class will assist the individual in acquiring, retaining and improving the self- help, socialization, and adaptive skills necessary to reside successfully in home and community-based settings.





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GLOSSARY

SUPPORT COORDINATOR (SC)

A professional who helps identify the supports an individual needs, helps the individual plan the life he/she wants, and connects the individual to services that will help him/her achieve a quality life in the community.

NJCAT

The New Jersey Comprehensive Assessment Tool is a standardized assessment used to determine eligibility for services and identify an individual's level of need for support in three main areas: self-care, behavioral health, and medical.

PCPT

The Person-Centered Planning Tool is a mandatory discovery tool used to guide the person-centered planning process and to assist in the development of an individual's Service Plan.

ISP

The Individualized Service Plan (ISP) utilizes information gathered through evaluations to identify the individual's needs; describes the needed services to be provided and outcomes to be attained; directs the provision of safe, secure, and dependable support and assistance; and establishes outcomes consistent with full social inclusion, independence, and personal/economic well-being.

Fair Hearing

A fair hearing is a consideration of statements or arguments from both sides of an issue before an Administrative Law Judge.

